


<p><b>Title: Residency Certificate Requirements</b></p> <p><b>Policy Number: D-PHA-0048</b></p> <p><b>Replaces (supersedes):</b></p> <p>Requirements for Residency Certificate</p> 	<p><b>Policy Chronicle:</b></p> <p>Effective Date: 11/20</p> <p>Date the Original Version of Policy was Effective: 07/17</p> <p>Most Recent Review: 10/20</p> <p>Owners:</p> <p>Gail M. Sanchez, PGY1 Residency Program Director and Senior Clinical Pharmacist Specialist – Internal Medicine</p> <p>Mary E. Regan, Director, Clinical and Academic Pharmacy Services</p> <p>Previous Review: 07/17, 05/18</p>
<p><b>Area of Operation:</b></p> <p>PGY1 Pharmacy Residency Program</p>	<p><b>Regulatory / Accreditation Standards:</b></p> <p>ASHP Accreditation Standard for PGY1 Pharmacy Residency Programs (2016)</p>
<p><b>Keywords:</b> Certificate, pharmacy, residency</p>	

**Purpose:**

To articulate the criteria required for a Pharmacy Resident to obtain a Pharmacy Residency Certificate signifying the successful completion of the PGY1 Pharmacy Residency Program at the Cambridge Health Alliance (CHA).

**Scope:**

PGY1 Pharmacy Residency Program

**Personnel:**

CHA PGY1 Pharmacy Residents

**Definitions:**

<p><b>Critical Objectives</b></p>	<p>Selected critical objectives that the Pharmacy Resident must achieve in order to be eligible to graduate from the program.</p>
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<b>Good Standing</b>	In complete and current compliance with all policies and procedures without any existing violations.
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**Policy:**

The CHA Pharmacy Resident must comply with the following criteria to qualify for a Pharmacy Residency Certificate:

1. The Pharmacy Resident must receive 'Achieved' or 'Achieved for Residency' on the selected critical objectives in the 4<sup>th</sup> quarter summative evaluation. See Attachment A., 'Selected Critical Objectives for the PGY-1 Pharmacy Residency Program' for details.
2. The Pharmacy Resident must not have any ratings of "Needs Improvement" for the Program's critical objectives in the 4th quarter summative evaluation.
3. The Pharmacy Resident must complete all Pharmacy Residency Program requirements.
4. The Pharmacy Resident must be in good standing with the Pharmacy Enterprise and CHA.

**Procedures:**

1. The PGY1 Pharmacy Residency Program will utilize the American Society of Health-System Pharmacists approved rating scale for summative evaluations as follows:
  - A. Needs Improvement (NI)
  - B. Satisfactory Progress (SP)
  - C. Achieved (ACH)
  - D. Achieved for Residency (ACHR)
  - E. Not Applicable (N/A)
2. The Residency Program Director (RPD) will review each Pharmacy Resident's 4<sup>th</sup> quarter summative evaluation to determine eligibility to obtain a Pharmacy Residency Certificate.
3. A Pharmacy Resident is assessed for eligibility to receive a Pharmacy Residency Certificate in the following manner:
  - A. The RPD will meet with the Residency Advisory Committee (RAC) to discuss the Pharmacy Resident's 4<sup>th</sup> quarter summative evaluation.
  - B. The RPD will determine if the Pharmacy Resident has met the qualifying criteria detailed above in the policy.
  - C. The RAC and RPD will determine if the Pharmacy Resident has completed all residency requirements by reviewing the checklist of requirements (i.e., block rotation

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experiences, longitudinal learning experiences, periodic project requirements). Refer to the Checklist of Residency Requirements document for details.

4. The Pharmacy Resident will be notified by the RPD whether he/she will receive a Pharmacy Residency Certificate.

**Reference:** N/A

**Reviewed by:**

<b>Committee Name / Content Expert</b>	<b>Chairperson / Name</b>	<b>Date</b>
Residency Advisory Committee	Gail M. Sanchez, PGY1 Residency Program Director	10/05/20

**This policy has been reviewed and approved electronically by:**

<b>Approver</b>	<b>Title</b>	<b>Initials</b>	<b>Date</b>
Gail M. Sanchez	PGY1 Residency Program Director and Senior Clinical Pharmacist Specialist – Internal Medicine	gs	11/10/2 020
Mary E. Regan	Director, Clinical and Academic Pharmacy Services	MER	11/07/2 0
Steven Cano	Chief Pharmacy Officer	SC	11/06/2 0

**Appendix A. Selected Critical Objectives for the PGY-1 Pharmacy Residency Program:**

Selected critical objectives must be achieved for the Pharmacy Resident to be eligible to graduate from the residency program. These objectives are as follows:

1. Interact effectively with health care teams to manage patients' medication therapy
2. Document direct patient care activities appropriately in the medical record or where appropriate
3. Demonstrate responsibility to patients
4. Manage transitions of care effectively
5. Prepare and dispense medications following best practices and the organization's policies and procedures
6. Identify opportunities for improvement of the medication-use system
7. Participate in medication event reporting and monitoring
8. Identify changes needed to improve patient care and/or the medication-use system
9. Demonstrate personal, interpersonal, and teamwork skills critical for effective leadership
10. Apply a process of on-going self-evaluation and personal performance improvement
11. Explain the elements of the pharmacy enterprise and their relationship to the health care system
12. Use effective presentation and teaching skills to deliver education