



Patient User Guide

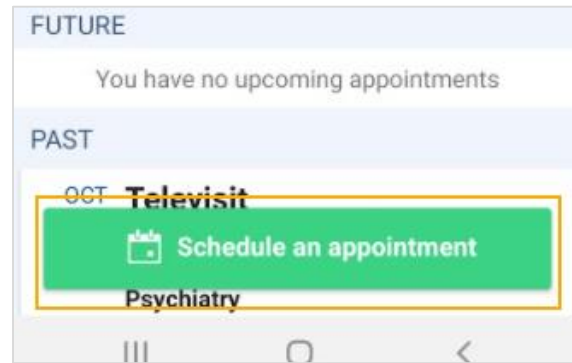
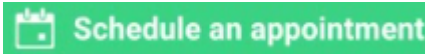
Scheduling a COVID-19 Vaccine Appointment in MyCHART from a Mobile Device

This scheduling is available for MyCHART Patients who have received notification that they are now eligible to schedule their COVID-19 vaccine

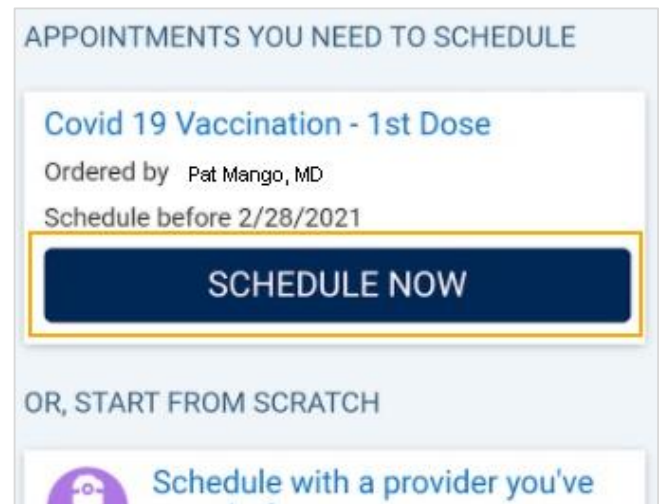
- 1 Log into your MyCHART account and click on **Appointments** from **Activities**



- 2 From the **Appointments**, click on



- 3 At the top of the screen you will now see a message advising of **Appointments you need to schedule** and the **Covid 19 Vaccination-1st Dose** will be listed. Click on **SCHEDULE NOW**



Need Help?

Call Health Information Management (HIM) at (617) 381-7266 from 8:00 AM - 4:30 PM ET Monday - Friday

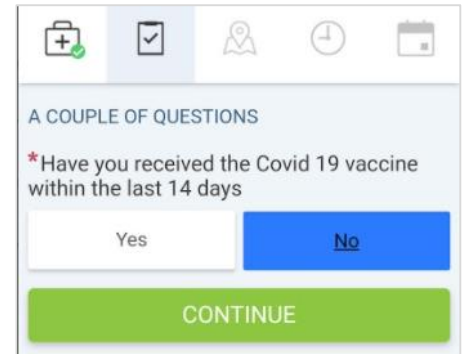
Email us at mycharthelp@challiance.org

Use our online form: <https://www.challiance.org/help-center/mychart-contact-us-form>



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4 Please answer all MyCHART questions such as if you have received a vaccine within the past 14 days:



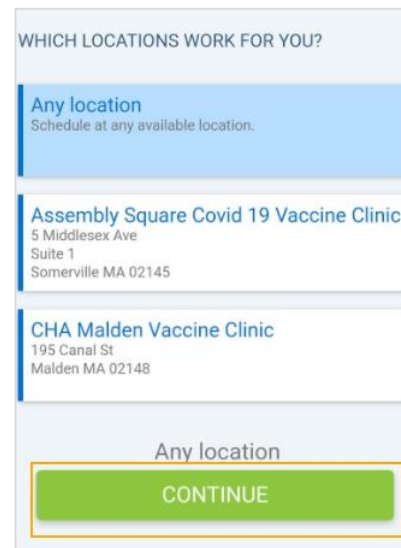
A COUPLE OF QUESTIONS

*Have you received the Covid 19 vaccine within the last 14 days

Yes No

CONTINUE

5 Click on the location you wish to receive your vaccine at and then click **CONTINUE**



WHICH LOCATIONS WORK FOR YOU?

Any location
Schedule at any available location.

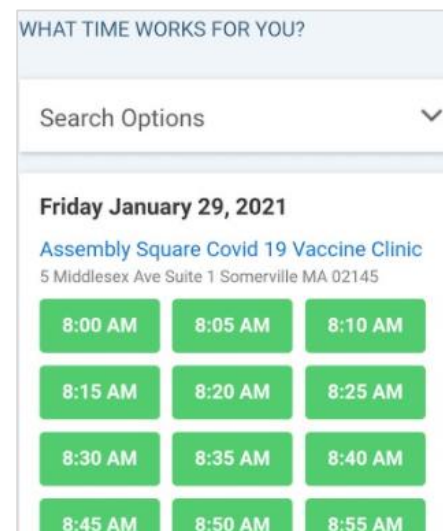
Assembly Square Covid 19 Vaccine Clinic
5 Middlesex Ave
Suite 1
Somerville MA 02145

CHA Malden Vaccine Clinic
195 Canal St
Malden MA 02148

Any location

CONTINUE

6 After selecting your location, you will then be able to pick what date and time you would like to have your appointment



WHAT TIME WORKS FOR YOU?

Search Options

Friday January 29, 2021

Assembly Square Covid 19 Vaccine Clinic
5 Middlesex Ave Suite 1 Somerville MA 02145

8:00 AM	8:05 AM	8:10 AM
8:15 AM	8:20 AM	8:25 AM
8:30 AM	8:35 AM	8:40 AM
8:45 AM	8:50 AM	8:55 AM

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7 After selecting the date and time of your visit, you will be asked to review your contact information.

If you need to make a change click 

Once you are done with the changes and the information is correct, click: 

8 Verify your insurance information.

If the information is incorrect, you can click

- 
- 

To add coverage, select 

Once everything is correct, select



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- 9** You will now be able to review your appointment details. Please enter the reason for the visit as receiving the first dose of the COVID19 vaccine:

IS EVERYTHING CORRECT?

Covid 19 Vaccination - 1st Dose

🕒 Thursday February 4, 2021
5:30 PM (5 minutes)

📍 **Assembly Square Covid 19 Vaccine Clinic**
5 Middlesex Ave
Suite 1
Somerville MA 02145
617-591-6900

*What is the most important thing you want addressed during this visit?

[Visit Instructions](#)

SCHEDULE

Once you have entered the reason for your visit, click to schedule the appointment



- 10** You will then see that your appointment has been scheduled

COVID-19 Vaccine
Thursday, February 4, 2021

Starts at 17:30
5 minutes

✕ Cancel Appt 📅 Add to Calendar

Assembly Square Covid 19 Vaccine Clinic
5 Middlesex Ave Suite 1
Somerville MA 02145
617-591-6900

📍 Map
☎ Call

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