Viewing and Managing Your MyCHArt Proxy access

1. On your computer, navigate to MyCHArt from the CHA website in a Chrome browser.

   *Chrome browser preferred. Mozilla Firefox, Microsoft Edge, and Apple Safari compatible.

   a. Go to challiance.org
   b. Find MyCHArt in the upper right hand corner of the screen
   c. Log into your MyCHArt account.

2. From the menu , select Personalize from the Account Settings section

3. You will now see the Personalize menu

Need Help?
Call Health Information Management (HIM) at (617) 381-7266 from 8:00 AM - 4:30 PM ET Monday - Friday
Email us at mycharthelp@challiance.org
Use our online form: https://www.challiance.org/help-center/mychart-contact-us-form
To Revoke Proxy Access.

a Select the circle next to the person who you wish to no longer access your MyCHArt information. Then select REVOKE ACCESS.

b Confirm that you are revoking the correct individual by selecting YES.

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